

Village of Vandalia Meeting Minutes

Date: August 3, 2026

Time: 6:00 PM

Location: 18035 E. State St., Vandalia, MI 49095

The regular meeting of the Village of Vandalia was called to order at 6:00 PM.

Roll Call

Trustee Sharon was present.

Trustee Marianne was present.

Trustee John was present.

Trustee Cassandra was not present at the beginning of the meeting but arrived at 6:13 PM.

President Evan present.

Treasurer Khalil Brown present.

Clerk Ashley Hickman present.

Clerk Assistant Erika Willis present.

Approval of July 2026 Meeting Minutes

A motion was made by President Evan Hickman to approve the July 2026 meeting minutes. The motion was supported by Trustee John.

Discussion took place between Trustee Marianne and Trustee Sharon regarding the July meeting minutes. During the discussion, Clerk Ashley Hickman advised the trustees that a motion was in order and advised that it was not appropriate to tell other trustees how they should vote.

A vote was then taken on the motion to approve the July 2026 meeting minutes.

The vote was **2 ayes and 3 nays**.

The motion to approve the July 2026 meeting minutes was **denied**.

Motion to Move Agenda Items to Special Meeting

President Evan Hickman made a motion to move agenda items 5, 6, 8, and 9 to a special meeting to be held on August 12, 2026. President Hickman explained that the items needed to be moved due to the scheduling of the Village Attorney.

Trustee Sharon supported the motion.

All members voting were in favor.

Motion carried.

Employee Handbook

The Employee Handbook was discussed by the Village Board. Discussion was held regarding the handbook and the policies contained within it.

Michigan CLASS Investment Account

President Evan Hickman made a motion to place **\$180,000.00** into a Michigan CLASS investment account.

Trustee John supported the motion.

Clerk Ashley Hickman conducted a roll call vote. All members voting were in favor of the motion.

Motion carried.

Audit Update

An update was given regarding the Village audit. The audit is currently wrapping up and the due date for completion is **September 1, 2026**.

Fee Property Demolition

An update was given regarding the Fee property demolition. The demolition has been completed.

Payment of August 2026 Bills

Trustee Cassandra made a motion to pay the bills for August 2026. The motion was supported by Trustee John.

Clerk Ashley Hickman conducted a roll call vote.

Trustee Sharon — **Aye**

Trustee Marianne — **No**

Trustee John — **Aye**

Trustee Cassandra — **Aye**

President Evan Hickman — **Aye**

The motion carried.

Transfer of Funds

President Evan Hickman made a motion to move **\$2,500.00 from the MSF Fund to the LSF Fund**. The motion was supported by Trustee John.

Clerk Ashley Hickman conducted a roll call vote.

Trustee Marianne — **No**

Trustee John — **Aye**

Trustee Cassandra — **Aye**

President Evan Hickman — **Aye**

The motion carried.

Cemetery Report

There was no cemetery report given.

Recreation Report

A recreation report was given by Trustee Cassandra and Clerk Assistant Erika Willis. Information regarding recreation activities and related matters was discussed.

Public Comment

Public comment was offered to those in attendance. Members of the public were given an opportunity to address the Village Board.

Adjournment

The meeting was adjourned.

Respectfully submitted,

Ashley Hickman

Village Clerk

Approved by Village President Evan Hickman

